

EMPLOYMENT HISTORY FOR PAST 5 YEARS

PRESENT OR MOST RECENT EMPLOYER

Employer: _____ Address: _____
Your Position: _____ Salary: _____
Duties: _____
Dates of Employment: _____ to _____
Supervisor: _____ May we contact? Yes No
Name Title
Contact Info: _____
Office Phone Cell Phone

Reasons for Leaving:

PRIOR EMPLOYER

Employer: _____ Address: _____
Your Position: _____ Salary: _____
Duties: _____
Dates of Employment: _____ to _____
Supervisor: _____ May we contact? Yes No
Name Title
Contact Info: _____
Office Phone Cell Phone

Reasons for Leaving:

PRIOR EMPLOYER

Employer: _____ Address: _____
Your Position: _____ Salary: _____
Duties: _____
Dates of Employment: _____ to _____
Supervisor: _____ May we contact? Yes No
Name Title
Contact Info: _____
Office Phone Cell Phone

Reasons for Leaving:

EDUCATION

High School

Name _____

Address _____

Did you graduate? Yes No Attended from _____ to _____.

If you did not graduate, did you receive your GED? Yes No

College or University

Name _____

Address _____

Did you graduate? Yes No Attended from _____ to _____.

Degree: _____ Major: _____

Additional Education beyond High School

Name _____

Address _____

Did you graduate? Yes No Attended from _____ to _____.

Degree or Certification: _____ Specialty: _____

POSITION INFORMATION

Position Desired: _____ Fulltime Part time

How did you hear about this job? _____

Schedule Desired: _____

Any restrictions in schedule? _____

Would you be able to work evenings? Yes No

Would you be able to work weekends? Yes No

When would you be able to start? _____

Desired salary: \$ _____ per _____

Please describe any skills you have in the following areas:

Computer:

Technical Equipment:

I hereby certify that my answers and assertions set forth in this application are true and complete to the best of my knowledge. If I am employed, I understand that any false statements on this application shall be considered sufficient cause for my dismissal. I understand that a background check may be done prior to any employment for the employer's needs. I hereby authorize this company to investigate any aspect of my prior educational and employment history. Furthermore I understand that if I am hired, there will be a six month probationary period during which employment can be discontinued by either the employer or employee for any reason.

I am also aware I can be subjected to random drug testing as a pre-employment screen or any time during my employment without prior notice.

Signature: _____ Date _____